



ATHARVA EDUCATIONAL TRUST'S

# ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra

& Affiliated to University of Mumbai - Estd. 1999 - 2000)

“Internal Quality Assurance Cell”

**Date: 03/07/2020**

## NOTICE

A meeting is scheduled within the IQAC members on 6<sup>th</sup> July 2020. The duration of the meeting will be one hour from 4:00 PM to 5:00 PM. The meeting will be conducted on GSuite Platform only.

Meeting should be attended by the IQAC members. Adjust the load, if necessary.

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**Date: 06/07/2020**

### Minutes of Meeting

IQAC, Atharva College of Engineering, held its meeting on 6 July, 2020. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in online mode on G-Meet by Respected Principal, **Dr. Shrikant Kallurkar**, ACE.

**Dr. Shrikant Kallurkar** welcomed all the members of the Committee.

The meeting agenda was as follows:



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- 1 Shifting from WizIQ platform for conducting online lectures to GSuite for more organized and standard working. This would ensure Quick and Easy Transition to the Cloud, Data Protection Capabilities, File exposure threats, Email Delivery Audit, Spam and malware classification, Easy Collaboration and Sharing, Capability to Store and Manage Large Amounts of Data and Make It Accessible Anywhere.
- 2 Organizing Atharva Electronic Highway (AEH) , an open platform for students which would be a monthly activity, to motivate budding engineers
- 3 Suggestions on activities to be conducted as a part of AEH
- 4 Scheduling the date and discussing the props which is to be used for conducting AEH
- 5 Roadmap for the year
- 6 Training Program for Faculty Members
- 7 Academic Audit

Meeting was attended by following members:

### **Sr. No. Faculty Name**

- 1 Ms. Pragya Jain
- 2 Ms. Jyoti Mali
- 3 Mr. Samuel Jacob
- 4 Ms. Karuna Nikum
- 5 Dr. Ritu sharma
- 6 Dr. Bhavin Shah
- 7 Ms. Deepali Maste



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- 8 Ms. Suvarna Pansambal
- 9 Ms. Sangeeta Kotecha
- 10 Ms. Jyoti Kolap
- 11 Ms. Nileema Pathak
- 12 Mr. Niranjan Samudre
- 13 Mr. Vedant (GS).
- 14 Ms. Kavita Bani
- 15 Ms. Shikha Malik
- 16 Ms. Kshipra Pandey

The meeting ended with a vote of thanks to the Principal by Prof Pragya Jain, Vice Principal, ACE.

**Date: 19/07/2020**

### **OUTCOMES OF 6 JULY 2020 MEETING**

IQAC, Atharva College of Engineering, held its meeting on 6 July, 2020. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted on GMeet, by Respected Principal, **Dr. Shrikant Kallurkar**, Atharva College of Engineering. The outcomes of the meeting are mentioned as:

**Agenda 1: Shifting from WizIQ platform for conducting online lectures to GSuite for more organized and standard working-** Gradual shifting from GSuite was done by each and every member under the canopy of Atharva. Right from students to managerial level, every work is done on GSuite.



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**Agenda 2: Organizing Atharva Electronic Highway (AEH) , an open platform for students which would be a monthly activity, to motivate budding engineers –**

**Agenda 3: Suggestions on activities to be conducted as a part of AEH**

**Agenda 4: Scheduling the date and discussing the props which is to be used for conducting AEH**

The work has been allotted to every faculty and lab assistants according to their expertise and interest and a sheet was shared amongst them asking about their interests and then duty allocation was done.

Three monthly activities are planned.

OPEN FORUM- An interactive platform in which students will directly interview esteemed faculty of ACE about various aspects of engineering

DISCOURSE: Students will hone their debating and logical thinking skills

BRAINWAVE: Motivational Videos will be shared to students

First session is planned on 15 August

Action took by: Student and Faculty Co-ordinators of Atharva Electronic Highway

**Agenda 5: To discuss the Roadmap for the year -** Dr. Shrikant Kallurkar had asked about the status of activities in College and a detailed online presentation was done by each department representative after 2 days. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action took by: Respective representative from each department

**Agenda 6: Training Program for Faculty Members-** Dr. Shrikant Kallurkar has asked to arrange Training programmes for the faculties. Weekly FDPs are being arranged according to the expertise of the faculty members.. In this regard, the action taken so far was reviewed.

Action to be taken by: FDP Incharge



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**Agenda 7: Academic Audit** - Dr. Shrikant Kallurkar suggested the Inter departmental Academic Audit to be conducted at the earliest and advised all departments to maintain the documents.

Dr. Shrikant Kallurkar, Principal, thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, Vice Principal, proposed the vote of thanks. The meeting concluded at 5.00 PM.

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