



ATHARVA EDUCATIONAL TRUST'S

ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra

& Affiliated to University of Mumbai - Estd. 1999 - 2000)

“Internal Quality Assurance Cell”

Date: 22/03/2021

NOTICE

For discussing the planning action, a meeting is scheduled within the IQAC members on 23rd March, 2021. The duration of the meeting will be one hour (6:00 PM to 7:00 PM). The meeting to be conducted through online meeting portal Google Meet Meeting and should be attended by the IQAC members.

Meeting Link will be shared one hour before meeting on official group.

Date: 22/03/2021

Minutes of Meeting

Amid the Corona Virus outbreak and the resulting lockdown, IQAC, Atharva College of Engineering, held its meeting in the digital manner. The duration of the meeting was one hour (6:00 PM to 7:00 PM). The meeting was conducted through online meeting portal **Google Meet** by the Respected Principal, **Dr. Shrikant Kallurkar**, ACE. The meeting agenda was as follows:

Dr. Shrikant Kallurkar welcomed all the members of the Committee.

- 1 Allotment of duties to the faculties and adding new members to the team
- 2 Academic methods in the Covid Situation
- 3 Industry relation during Covid situation



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- 4 Framing guidelines for webinars and teaching online classes, also framed code of conduct for Students, Teachers and administrative staff

Virtual Meeting was attended by following members:

Sr. No.	Faculty Name
1	Ms. Pragya Jain
2	Ms. Jyoti Mali
3	Dr. Ritu sharma
4	Dr. Bhavin Shah
5	Ms. Deepali Maste
8	Ms. Suvarna Pansambal
9	Ms. Nileema Pathak
10	Mr. Niranjan Samudre
11	Ms. Kavita Bani
12	Ms. Shikha Malik
13	Ms. Kshipra Pandey

Principal thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, Vice Principal, proposed the vote of thanks. The meeting was concluded at 7.00 PM



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Date: 1/4/2020

OUTCOMES OF 23 MAR 2020 MEETING

IQAC, Atharva College of Engineering, held its meeting on 23 March, 2021. The duration of the meeting was one hour (6:00 PM to 7:00 PM). The meeting was conducted in online manner on Google meet platform by Respected Principal, **Dr. Shrikant Kallurkar**, ACE. The outcomes of the meeting are mentioned as:

Agenda 1: Allotment of duties to the faculty and staff members- The work has been allotted to every faculty and lab assistants according to their expertise and interest and a sheet was shared amongst them asking about their interests and then duty allocation was done.

Action took by: All HODs

Agenda 2: Academic methods in the Covid Situation – Several other techniques for teaching in online manner were introduced in different department. Planning to include virtual labs and virtual tour of labs is conducted by faculties. Also rare reference books were shared by the faculties for students. Faculties, according to their expertise are planning to conduct special classes like MATLAB, 3D printing, etc. for the students.

Action took by: Principal, All Vice-Principals, All HODs

Agenda 3: Industry relation during Covid situation: Planning to do virtual tour of the plants, industries and factories. TPO is in talk with them for the same

Action took by: TPO, HODs

Agenda 4: Framing guidelines for webinars and teaching online classes, also framed code of conduct for Students, Teachers and administrative staff: Along with webinars, STTPs, to be attended by the faculties, several other guidelines are implemented for online classes and labs.



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Accordingly the classes are being conducted. It should be taken into account that course should not left pending of students. Also, those effected by Corona should be given concession.

Action took by: All faculties and HODs

Principal thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, Vice Principal, proposed the vote of thanks. The meeting was concluded at 7.00 PM
